



## AN EQUAL OPPORTUNITY EMPLOYER

In pursuit of its vision to be a centre of excellence, the Bank of Namibia seeks the service of a suitably qualified, experienced and competent person to join its workforce in the position of:

### FINANCIAL INTELLIGENCE ANALYST: FIC

#### Duties and responsibilities:

- To cleanse Suspicious Transaction Reports (STR's), Currency Transaction Reports (CTR's), Conveyance of Cash Transaction Reports (CCR's) and Electronic Funds Transfers (EFT's) for arithmetic accuracy, completeness and validity when submitted by reporting entities.
- Collect information from GRN agencies, other prescribed internal and external databases for the purpose of financial intelligence gathering.
- Participate in the evaluation and collation process of information collected in order to direct the Senior Financial Intelligence Analyst (SFIA) on the reliability of the source and accuracy of the information collected.
- Conduct financial and pivot analysis on financial documents collected and specific tasks assigned by the SFIA and/or Deputy Director: Financial Investigations and Analysis (DD:FIA).
- Compile draft financial intelligence reports, based on outcome of forensic analysis conducted for further review by SFIA and/or DD:FIA.
- Identify and recommend operational policies and procedures to be designed and implemented in the FIC (Financial Intelligence Centre).
- Compile responses to specific queries & request from the public and stakeholders regarding the FIA Act, FIC, Money laundering and industry specific issues.
- Perform administrative duties in a supportive capacity to the DD:FIA and the SFIA.
- Liaise with other FIC divisions on the investigation and analysis function/matters.
- Identify money laundering typologies and industries vulnerable to money laundering based on analysis of the STR's submitted to the FIC.
- Identify loopholes in the FI Act and make recommendations for amendments to existing legislation when and where necessary.
- Provide support when conducting and/or facilitating training to stakeholders.

#### Qualifications:

- Tertiary qualification – 3 year diploma/degree in Accounting, Auditing or Forensic investigations.
- Incumbent must have completed articles with a reputable auditing firm.

#### Knowledge and experience:

- 3-5 years experience in Accounting, Auditing or Forensic Auditing.

#### Competencies:

- Computer Literacy
- Extensive knowledge and usage of Microsoft office and Excel 2007 will be an added advantage
- Analytical Skills
- Report Writing

**If this is a challenge to you, please apply in writing and send your detailed curriculum vitae and certified copies of your qualifications (foreign qualifications must be evaluated) and identification documents to:**

Deputy Director:  
Human Resources  
Bank of Namibia  
P O Box 2882  
Windhoek, or  
Tel. (061) 283 5111

Women and people with physical challenges are strongly encouraged to apply.  
Closing date: 14 July 2009  
Please note: Only short-listed candidates will be contacted and no documents will be returned to applicants. If you don't receive a response from us by 14 August 2009, consider your application to be unsuccessful.