

BANK OF NAMIBIA

VACANCY:

SENIOR IT INTERNAL AUDITOR: INTERNAL AUDIT (P2)

REQUIREMENTS:

Knowledge and Experience:

- A three-year bachelor degree in IT related field, Finance with IT, IT auditing or an equivalent recognised qualification
- An Honours degree or CIA/CISA certification will be an advantage.
- Four years experience in IT, IT advisory in internal or external auditing with IT and/ or has completed articles with a registered Audit firm (articles covers substantial IT).
- Knowledge of the Standards for the Professional Practice of Internal Auditing.
- Knowledge of the SAP R/3 accounting system
- Knowledge of risk management, internal control, and governance activities
- Strong written and verbal communication skills.
- Analytical abilities & logical thinking
- Project management (Audit execution)
- Relationship building/Networking

Duties and Responsibilities:

The main accountabilities of this position are to:

- Every three years, provide input into the review of the internal audit policies and procedures to ensure that they are in line with applicable international auditing and good governance standards in order for the division to provide quality assurance by complying with the applicable internal auditing standards.
- On an annual basis and as needed, provide input into the flexible audit plan based on their portfolio meeting outcomes and business/ risks understanding.
- Review assigned work of other auditors daily, to ensure that the audit assignment is completed within agreed times and the internal audit function of the Bank provides quality services that comply with internal auditing standards and management expectations.
- To effectively and efficiently carry out planned and ad hoc assignments by planning, executing (preparing audit test, carrying-out audit tests), addressing

review comments and reporting on the allocated assignments The execution of quality audits that conform to IA standards and Bank methods.

- On monthly basis or as needed, perform issue tracking follow-up, and update the Barnowl system to assess the adequacy of corrective action implemented by the audit client.
- Participate in the business continuity and disaster recovery plans testing to provide reasonable assurance that the Bank is able to function in the event of a disaster.
- Develop and maintain constant/ close communication with internal clients, external auditors, regulators, internal auditors, Chief Internal Auditor and ensure that their expectations are met. (portfolio management)
- Perform allocated assignment including vault counts, investigation, continuous auditing, data analytics, combine assurance etc. as assigned by the seniors.
- As part of the annual assurance, assess and provide reasonable assurance regarding IT that:
 - Information communication technology (ICT) security is adequate, effective, and efficient in all areas viz a viz: Authorization and repudiation controls, Physical access controls, Logical access controls, Environmental controls, Administrative Controls, Communication, and network controls.
 - Applications/ systems to ensure functionality, availability, and processing controls like segregation of duties for the assigned audit.
 - There are adequate controls over IT processes of managing problems/ incidents as well as proper escalation procedures.
 - There are adequate controls over IT processes of managing data (source documents, authorization and approvals, retention, handling of output from IT application programs, report distribution, data storage, etc).
 - Review new IT initiate as allocated in order to provide insight or assurance.

People with disabilities are encouraged to apply. If this challenge appeals to you, please apply online through the following address:

<https://www.bon.com.na/Informations/Vacancies.aspx>

CLOSING DATE: 23 FEBRUARY 2024